

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE  
CITY COUNCIL  
June 13, 2011**

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The regular meeting of the Holtville City Council was held on Monday, June 13, 2011 at 5:00 p.m. in the Civic Center. Council Members present were David Bradshaw, Jerry Brittsan, Colleen Ludwig, Richard Layton and Mike Goodsell. Staff members present were Laura Fischer, Alex Silva, Gordon Johnson and Glyn Snyder. City Treasurer Pete Mellinger, City Attorney Steve Walker and City Engineer Jack Holt were also present.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Mayor Bradshaw called the meeting to order at 5:05 p.m.

**PLEDGE OF ALLEGIANCE:**

Mayor Bradshaw led the pledge of allegiance.

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

Mayor Bradshaw called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:**

Council Member Goodsell led the pledge of allegiance.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

The City Clerk verified that the agenda was duly posted on June 10, 2011.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:**

*(Government Code Section 54956.9(b))*

Willowbend LLC vs. City of Holtville

No reportable action taken.

**PUBLIC EMPLOYMENT:**

*(Government Code Section 54957.6)*

Title: City Manager

No reportable action taken.

**PUBLIC COMMENTS:**

Bonnie Lomax, 640 E. 3<sup>rd</sup> St., Sp. 4 inquired about who to contact if there was a suspected conflict of interest. The City Attorney told her to contact the Fair Political Practices Commission.

Quentin Burke, 817 E. 8<sup>th</sup> St. and his wife, Ellen, presented a photo of the City's founder, W.F. Holt to Laura Fischer honoring her service to the City. Her accomplishments include the post-earthquake rebuilding of the City's water supply tanks, the flowers in whiskey barrels that flank Holt Park, numerous street projects and reconstruction of the flag pole among many others. Mr. Burke said Holtville has the best quality of life of any City in the Valley and the City Manager has been instrumental in maintaining it.

**CONSENT AGENDA:**

1. **Approval Of Minutes Of The Regular Meeting Of May 23, 2011 And The Special Meetings Of May 18, 2011 and May 19, 2011**
2. **Current Demands #29063 To #29106**
3. **CDBG Current Demand #2206**
4. **Discussion/Related Action To Adopt RESOLUTION 11-18 Authorizing Specified City Officials To Sign Checks, Drafts Or Other Orders For The Payment Of Money On Behalf Of The City On All Rabobank Accounts – Laura Fischer, City Manager**
5. **Discussion/Related Action To Adopt RESOLUTION 11-19 Authorizing Specified City Officials To Deposit And Withdraw Investment Monies In The Local Agency Investment Fund To The State Treasury – Laura Fischer, City Manager**

A motion was made by Council Member Layton and seconded by Council Member Goodsell to approve Consent Agenda items 1 through 3. All members present were in favor and the motion carried unanimously.

A motion was made by Council Member Layton and seconded by Council Member Goodsell to adopt Resolution 11-18 authorizing specified City officials to sign checks, drafts or other orders for the payment of money on behalf of the City on all Rabobank accounts. The motion carried 5/0 in the form of a roll call vote.

A motion was made by Council Member Layton and seconded by Council Member Goodsell to adopt Resolution 11-19 authorizing specified City officials to deposit and withdraw investment monies in the Local Agency Investment Fund to the State Treasury. The motion carried 5/0 in the form of a roll call vote.

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:**

Council Member Ludwig thanked Mr. and Mrs. Burke for their presentation to the City Manager.

Council Member Goodsell announced that school is out.

Council Member Layton attended the Ice Cream Social and an Air Pollution Advisory Committee meeting.

Council Member Brittsan attended a roundtable discussion. Assembly Manuel Perez was there. Assembly Bill 1250 and Redevelopment Agency funds were discussed. He said blight was redefined and there is not enough votes to pass closure of Redevelopment Agency funds at this time.

City Treasurer Mellinger attended the second Budget meeting.

Fire Chief Silva reported that the Flag Raising Ceremony and the Ice Cream Social were both successful. He announced the pool will be open on July 4<sup>th</sup> for an afternoon of swimming. Food and activities will be provided.

Chief of Police Johnson reported graduation ceremonies went smoothly. He attended a Leadership Academy last week.

The City Manager reviewed the written report provided to Council. She reported the pool will be opening on Saturday, June 18<sup>th</sup>.

## **INFORMATION ONLY:**

Item #10 was moved up on the agenda.

### **Information/Discussion - Presentation By Imperial County Local Transportation Authority Regarding Sales Tax Revenue Bonds, Series 2011 – Carmen Vargas**

A presentation was given regarding the possibility of Holtville issuing bonds. Information only; no action taken.

## **UNFINISHED BUSINESS:**

### **Discussion/Related Action To Approve The Waste Water Outfall Main Project – Laura Fischer, City Manager**

#### **a. Approve Project Scope And Estimated Project Costs**

A motion was made by Council Member Brittsan and seconded by Council Member Ludwig to approve project scope and estimated project costs. All members present were in favor and the motion carried unanimously.

#### **b. Adopt RESOLUTION 11-14 Approving The Award Of The Contract For The Design Of The Wastewater Outfall Pipeline And Residential Wastewater Collection System Pipelines Project**

A motion was made by Council Member Brittsan and seconded by Council Member Ludwig to adopt Resolution 11-14 approving the award of the contract for the design of the Wastewater Outfall Pipeline and Residential Wastewater Collection System Pipelines Project to Albert A. Webb Associates in the amount of \$381,800. The motion carried 5/0 in the form of a roll call vote.

#### **c. Discussion/Related Action On Public Participation Steering Committee For BECC Outfall Main Project**

A motion was made by Council Member Goodsell and seconded by Council Member Ludwig to establish a Public Participation Steering Committee for BECC Outfall Main Project. The committee may be comprised of City Staff, Council Members, Planning Commissioners or other community members. All members present were in favor and the motion carried unanimously.

### **Discussion/Related Action To Approve The SR115 And Fourth Street Intersection Improvement Project – Laura Fischer, City Manager**

#### **a. Approve Project Scope And Estimated Project Costs**

A motion was made by Council Member Layton and seconded by Mayor Bradshaw to approve project scope and estimated project costs. All members present were in favor and the motion carried unanimously.

#### **b. Adopt RESOLUTION 11-16 Approving The Award Of Contract For The SR115 And Fourth Street Intersection Improvements**

A motion was made by Council Member Layton and seconded by Mayor Bradshaw to adopt Resolution 11-16 approving the award of contract for the SR115 and Fourth Street Intersection Improvements to Pyramid Construction and Aggregates, Inc. in the amount of \$960,786.99. The motion carried 5/0 in the form of a roll call vote.

**c. Adopt RESOLUTION 11-17 Approving The Award Of Contract For Geotechnical Acceptance Testing (AT) And Independent Assurance Program (IAP) For The SR115 And Fourth Street Intersection Improvements**

A motion was made by Council Member Layton and seconded by Mayor Bradshaw to adopt Resolution 11-17 approving the award of contract for Geotechnical Acceptance Testing (AT) to Landmark Geo-Engineers and Geologists in the amount of \$27,520 and approving the award of contract for IAP services to Group Delta Consultants in the amount of \$13,400. The motion carried 5/0 in the form of a roll call vote.

**NEW BUSINESS:**

**Discussion/Related Action To Approve Memorandum Of Understanding Between The County Of Imperial And The Cities Of Brawley, Calexico, Calipatria, El Centro, Holtville, Imperial and Westmorland Regarding Animal Shelter Needs Assessment – Laura Fischer, City Manager**

A motion was made by Council Member Ludwig and seconded by Council Member Goodsell to approve Memorandum of Understanding between the County of Imperial and the Cities of Brawley, Calexico, Calipatria, El Centro, Holtville, Imperial and Westmorland regarding Animal Shelter Needs Assessment and authorize the payment of cost sharing expense for the City of Holtville in the amount of \$2,365. All members present were in favor and the motion carried unanimously.

**Discussion/Related Action To Accept 2008-09 Audit Report – Laura Fischer, City Manager**

A motion was made by Council Member Brittsan and seconded by Council Member Layton to accept 2008-09 Audit Report. All members present were in favor and the motion carried unanimously.

**INFORMATION ONLY:**

**Information Only Regarding Flag Raising Ceremony – Jack Holt, City Engineer**

Jack Holt provided a power point presentation. Information only; no action taken.

**Information Only Regarding Earl Walker Park Sign – Laura Fischer, City Manager**

Information only; no action taken.

**Staff Reports**

Written reports were provided by the following: City Manager, Water Works Supervisor and Chief of Police.

**ADJOURNMENT:**

There being no further business to come before Council, Mayor Bradshaw adjourned the Regular City Council Meeting at 9:45 p.m. following Closed Session.

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David Bradshaw, Mayor

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Glyn Snyder, City Clerk